

**Academic Senate Council Minutes**  
**Contra Costa College**  
**2600 Mission Bell Drive, San Pablo, California 94806**  
**Monday, October 6, 2014**

**Call To Order with Introduction of Guests:** The meeting was called to order at 2:20.

**Committee Members in Attendance:** Wayne Organ, Irena Stefanova, Bonnie Holt, Alissa Scanlin, Pam Rudy, Beth Goehring  
**Committee Members Absent:** Rick Ramos, Judy Flum, Andrea Phillips and Chris Tarp, Gabriela Segade  
**Visitors in Attendance:** There were no visitors in attendance.

**CONSENT AGENDA ACTION ITEMS**

**October 6 agenda** Bonnie motioned to approve agenda; Alissa seconded; Bonnie, Alissa, Irena and Pam were in favor; there were no abstentions.

**September 15 minutes** Alissa motioned to approve minutes; Pam seconded; Bonnie, Alissa, Pam, and Beth were in favor; there were no abstentions.

**NON-CONSENT AGENDA ACTION ITEMS**

There were no non-consent agenda items.

**INFORMATION/DISCUSSION** – Wayne submitted written reports for the following informational items.

**Proposed Management Organization for Spring 2015:** Item tabled. President Noldon was not in attendance.

**Change of grade Audit Relating to incomplete Grade Contracts:** Council reviewed the information provided by Sally Lenz-Montemayor and will explore procedures from other colleges.

**Program Review Reform (Discussion)** Wayne reported that Drama’s program review was now in Validation.

**Academic Senate Bylaws (Update)** The Council reviewed the edits and clarified membership on the Council. Bonnie Holt will review the revised document for accuracy.

**SENATE PRESIDENT REPORTS** - Wayne submitted written reports for the following meetings he attended.

**ALO/AUO Committee:** No Report

**Budget Committee:** The revised Resource Allocation application and rubrics have been sent out to the college.

**Operations Council:** The Operations Council discussed its charge, the Scheduled Maintenance Project list and Space Heater Guidelines.

**Planning Committee:** The Planning Committee reviewed the current Strategic Plan. At the next meeting Greg Stoup will review current data on the college and the local community.

**Enrollment Management:** The Committee discussed Early Alert, Marketing and Outreach plans, and WebAdvisor error messages.

**Pre-Box 2A:** The committee, consisting of the college president, the college Vice President, the United Faculty Vice President and the Academic Senate President met. At this time the college will seek 5 full time faculty members to replace retirements.

**Governing Board** No report available.

**FSCC:** The FSCC met and discussed changes to the District Policies and Procedures as they were presented to the DGC.

**Student Success Committee:** The Student Success Committee is finalizing the Student Equity Plan. It will be presented to the Academic Senate Council before it is sent to Sacramento.

**STANDING COMMITTEE REPORTS**

**Curriculum Instruction Committee:** No report available

**Student Services** No report available.

**COLLEGE COMMITTEE REPORTS**

**College Council:** No report available

**Council of Chairs** No report available.

**Safety Committee** No report available.

**Distance Education** : No report available

**Presentations from the Public/Senate Announcements/Open Discussion**

There were no presentations from the public, senate announcements, or further open discussion.

**Adjournment** Beth motioned to adjourn the meeting at 3:45 p.m.; Alissa seconded; Bonnie, Alissa, Beth, Irena, and Pam were in favor; there were no abstentions. The next meeting will be October 20.